

**Minutes
City of Burlington Plan Commission
Police Dept. Courtroom
October 9, 2007 6:30 p.m.**

Mayor Lois called the Plan Commission meeting to order this Tuesday evening at 6:30 p.m. followed by roll call: Commissioners John Thate, Darrel Eisenhardt, Bob Henney Tom Vos, John Lynch Jr. and Town of Burlington Representative Phil Peterson. Commissioner Bob Schulte was excused. Also present were: Alderman Katie Simenson and Alderman Peter Girolamo.

APPROVAL OF MINUTES

Commissioner Thate moved and Commissioner Vos seconded to approve the minutes of September 11, 2007. All were in favor and the motion carried.

Citizen Comments – None.

PUBLIC HEARINGS

None.

OLD BUSINESS

None.

NEW BUSINESS

1. **Consideration to approve a Site Plan application from Stelling and Associates Architects, Ltd., agent for Burlington Cooperative Plus, Inc. for property located at 638 South Kane Street for the construction of a proposed file archive building, new vestibule addition and a scale room addition, subject to Kapur and Associate's October 1, 2007 memorandum and Patrick Meehan's September 21, 2007 memorandum.**

Mayor Lois opened this issue for discussion.

There were no comments.

Commissioner Eisenhardt moved and Commissioner Henney seconded to approve a Site Plan application from Stelling and Associates Architects, Ltd., agent for Burlington Cooperative Plus, Inc. for property located at 638 South Kane Street for the construction of a proposed file archive building, new vestibule addition and a scale room addition, subject to Kapur and Associate's October 1, 2007 memorandum and Patrick Meehan's September 21, 2007 memorandum as follows:

- The proposed addition is to be constructed directly adjacent to the current building in the location of existing gravel parking lot. Applicability for storm water management practices follows Ordinance 270-5 of the

Burlington Code. The change in use of the existing area from asphalt to rooftop will not generate an increase in runoff from the site. Storm water detention will not be required.

- Existing drainage pattern from the site discharge to the Milwaukee St. Paul & Pacific Railroad Right-of-Way. These patterns will not be altered or adversely affect neighboring property owners.
- Existing and proposed topography (such as a grading plan) must be indicated on the Site Plan as may be required by the City Engineer.
- Stormwater runoff associated with the proposed additions and paving area must be addressed including the provision of calculations and the indication of direction of flow. All such facilities must meet the requirements of the City's stormwater management ordinance.

All were in favor and the motion carried.

2. Recommendation to the Common Council of an Extraterritorial Certified Survey Map from Ross and Jill Stowell for property located in part of the SE ¼ of the SW ¼ of U.S. Public Land Survey Section 23, T3N, R18E, Town of Spring Prairie, subject to Kapur & Associate's October 1, 2007 memo and Patrick Meehan's September 21, 2007 memo to the Plan Commission.

Mayor Lois opened this issue for discussion.

Commissioner Lynch questioned if there should be a notation on the CSM that this property is in the Airport flight path. Mayor Lois explained that was not a necessary notation, only height restrictions needed to be noted on the CSM.

Commissioner Vos moved and Commissioner Henney seconded to recommend to the Common Council of an Extraterritorial Certified Survey Map from Ross and Jill Stowell for property located in part of the SE ¼ of the SW ¼ of U.S. Public Land Survey Section 23, T3N, R18E, Town of Spring Prairie, subject to Kapur & Associate's October 1, 2007 memo and Patrick Meehan's September 21, 2007 memo to the Plan Commission as follows:

- That the Plan Commission recommends the conditional approval of the proposed extraterritorial Certified Survey Map by the Common Council subject to approval by the Town of Spring Prairie.

All were in favor and the motion carried.

3. Review from Patrick Scherrer, Zoning Administrator, of a Conditional Use Permit (CUP) for Taco Bell / Long John Silvers located at 2056 Milwaukee Avenue originally issued on October 10, 2006.

Mayor Lois opened this issue for discussion.

Commissioner Henney questioned if a warning sign for the curve ahead could be placed near the area by the bad trees, as the area is very dark. Mayor Lois stated that he would speak with Patrick Scherrer regarding that corner and the lighting issues.

Commissioner Lynch moved and Commissioner Henney seconded to approve the Conditional Use Permit (CUP) for Taco Bell / Long John Silvers located at 2056 Milwaukee Avenue. All were in favor and the motion carried.

OTHER MATTERS

None.

ADJOURNMENT

Commissioner Vos moved and Commissioner Thate seconded to adjourn the meeting at 6:35 p.m. All were in favor and the motion carried.

Adjourned at 6:35 p.m.

Recording Secretary – Angela M. Hansen